



1640 Sierra Madre Circle
 Placentia, CA 92870
 Phone: (714) 630-9570

Subcontractor PreQualification Questionnaire

Name of Business	
Street Address	
Mailing Address	
Telephone	
Contact / Email	

Craftsmanship

Caulking/Sealing	Drywall	Flooring	Paint/Wall Covering
Ceilings	Electrical	Framing/Rough Carpentry	Plumbing
Concrete/Asphalt/Paving	Fencing	Glass/Glazers	Roofing
Consultants/Engineers	Finish Carpentry	HVAC	Steel/Metal
Demolition	Fire Protection/Alarm	Landscape	Waterproofing
Doors/Hardware	Fire Sprinklers	Masonry	Other

Corporate Information

1. Provide a completed and signed W-9 for your company.
2. Provide a copy of your company's Contractor/Design License(s).
3. State number of years in business.
4. Does your company hold any special licensing? (SBE/DBE/DVBE/WBE)
5. Is your company Union/Non Union/Both
6. State services to be provided. (Line Card)
7. Name of person authorized to commit your company to contract.

Financial Information

1. Provide a company Financial Statement
2. Provide banking information and contact name.
3. Provide D & B number.

Insurance Requirements

1. Provide a copy of your Certificate of Insurance.
2. State your company's bonding capability.

Safety

1. Indicate the name of person(s) responsible for safety.
2. Provide a copy of your California Illness and Injury Prevention Plan.
3. Describe your company's employee Safety Training Program (application, frequency, types of training classes and means used to verify employee understanding of presented training) Attach separate sheet if needed.
4. Provide verification of employee First Aid training.
5. Provide your Experience Modification Rate for the last three years.
6. Provide a copy of your company's CAL OSHA 300a form for the last three years.

Industry Experience

1. Provide a list of industry references. Attach separate sheet if needed.
2. Provide a list of recently completed projects. (Include a short scope of work and city where project was completed) Attach a separate sheet if needed.
3. State your average job volume.
4. State the markets in which your company has completed work. (i.e. hospitals, pharmaceutical, manufacturing, food, commercial buildings, public works) Attach a separate sheet if needed.